



[www.shipritesoftware.com](http://www.shipritesoftware.com)

[info@shipritesoftware.com](mailto:info@shipritesoftware.com)

## ShipRite PostNet Update v.10.22.6 – Build 1

**Crucial Rate update for USPS, FedEx, and UPS. This update must be installed by 10/2/2022**

### Overview

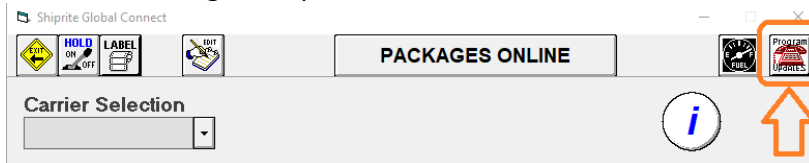
- Time to download: 25-40 seconds.
- Time to apply update: 10-15 minutes.
- When first opening ShipRite, the top header should read **v.10.22.6 – Build 1**. If it does not, please re-download the update.
- New USPS Rates effective 10/2/2022 - 1/21/2023
- New UPS Peak Surcharges effective 10/2/2022 - 1/14/2023.
- New FedEx Peak Surcharges effective 10/3/2022 - 1/15/2023.

**Note: DO NOT wait until the carrier changes take effect to download and install this update. Installing early won't affect your current rates and helps ensure support availability if necessary.**

Technical Support will be available Saturday 10am – 3pm EST.  
Monday – Friday 8am-8pm EST.

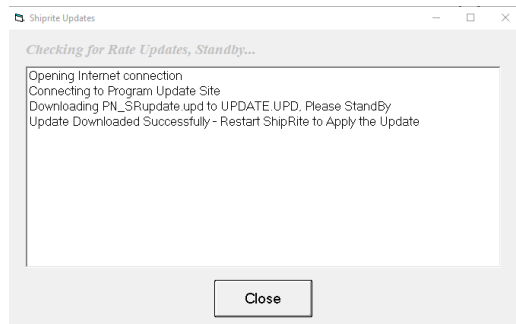
## Installation

1. Backup your ShipRite database. You should be backing up DAILY. If you are not, please go to [www.shipritesoftware.com/FAQS](http://www.shipritesoftware.com/FAQS), download the "Backup ShipRite" instructions, and then apply the backup procedure.
2. The Update has to be done on the server computer with ShipRite closed on all other workstations.
3. On the server, from the main ShipRite screen, click on the EOD button. In the top right corner, click on the Program Updates button.



**If Program Update button does NOT work, go to the next page of this document to manually download the update!**

4. A ShipRite Updates status screen will display with information that the update is being downloaded. Depending on your internet speed, this can take a few minutes to complete. When done, a message will display informing you that the Update downloaded successfully. Close the screen and close out of ShipRite completely.



5. After closing ShipRite, open it right back up from the desktop shortcut. During the initial startup, a message will appear stating the Program Update has been located. Click YES to install the update.
6. If an updated version of the ShipRiteNet 4.5 module needs to be installed, a prompt will come up to install it. Follow the prompts to install it as well.
7. After the installation is completed, start ShipRite back up from your normal icon. The first time ShipRite is started up, the software will go through a loading procedure. This is normal.

**The update is now completed.**

**If Program Update button fails to download the update:**

It's possible that a firewall or anti-virus software blocks the Program Update from being downloaded. If that is the case follow these instructions:

1. Click [<<HERE>>](#) to manually download the update.
2. SAVE to your desktop. Double click on the file name: PNUpdate\_10.22.6.exe
3. Click NEXT to start the loading process, then FINISH to complete the installation.
4. If a message comes up to install the SAP Crystal Reports Runtime Engine, follow prompts to install.
5. If you receive prompts that the ShipRiteNet 4.5 module needs to update, go ahead and click YES and continue until done. Click CLOSE when done. If prompted to Repair or Remove, select Repair.
6. Start the ShipRite Program from the normal icon. You may get a message that X number of Database fields were added. This is normal. You will be required to restart the program again.
7. At this point start up ShipRite on the workstations.

Once the ShipRite Main Menu screen pops up, you are updated.

**Workstations**

After the server is updated, start ShipRite on any additional workstation that is present.

The first time ShipRite is started up on a workstation, a popup message may appear to install the "SAP Crystal Reports Runtime Engine" on each workstation if not already installed. Follow prompts on screen to install.

Start ShipRite back up.

If the ShipRiteNet 4.5 module needs to be updated on the workstation, a popup message will appear ("Failed to Load ShipRiteNet 4.5 module"). Press YES on that pop-up dialog and follow prompts on the screen to install the current ShipRiteNet module.

**If prompted to repair or remove ShipRiteNet4.5, select Repair.**

## New USPS Rates

USPS is increasing their rates for the 2022 holiday season.

The services that are affected are:

- Priority Express and Priority Express Flat Rate
- Priority Mail and Priority Flat Rate
- First Class Packages
- Parcel Select

Services not affected: First Class Letters/Flats, Media, All Intl Services, All Accessorial Fees.

USPS Rates will change automatically on October 2<sup>nd</sup>. When ShipRite is started up for the first time on or after that date, a message will display that the USPS rates have been loaded.

At that time, please verify that the correct USPS rates have been loaded. Go to Actions > Table Management > Service Tables. Spot check the following tables to ensure that the correct USPS rates are loaded.

### (USPS-PRI) Priority Mail

Shipping Services View

LBS	ZONE1	ZONE2	ZONE3	ZONE4	ZONE5	ZONE6	ZONE7
0.00	9.00	9.00	9.40	9.75	10.85	11.15	11.15
0.50	9.00	9.00	9.40	9.75	10.85	11.15	11.15
1.00	9.00	9.00	9.40	9.75	10.85	11.15	11.15
2.00	9.55	9.55	10.20	11.00	12.75	13.65	15.00
3.00	10.20	10.20	10.95	12.05	14.70	16.40	18.00
4.00	10.85	10.85	11.70	12.75	15.95	19.30	22.00
5.00	11.55	11.55	12.50	13.45	16.75	21.35	25.00
6.00	11.95	11.95	12.90	14.20	17.85	23.75	28.00
7.00	12.45	12.45	13.35	15.05	19.50	25.45	31.00
8.00	12.95	12.95	14.00	15.40	20.45	27.00	35.00
9.00	13.20	13.20	14.40	15.80	21.95	29.25	38.00
10.00	14.40	14.40	15.35	17.05	23.20	31.50	41.00
11.00	16.05	16.05	16.80	18.75	26.30	36.10	47.00
12.00	16.70	16.70	17.50	19.35	27.60	38.10	50.00
13.00	17.30	17.30	18.20	20.00	29.00	39.95	54.00
14.00	18.00	18.00	18.95	20.70	30.40	42.40	59.00
15.00	18.70	18.70	19.70	21.35	31.95	43.60	60.00
16.00	19.45	19.45	20.70	22.40	33.80	45.55	63.00
17.00	20.25	20.25	21.75	23.50	35.80	47.90	66.00
18.00	21.10	21.10	22.80	24.65	37.90	49.85	70.00
19.00	22.00	22.00	23.95	25.80	40.15	51.90	74.00

INS-Add a Row

DEL-Delete a Row

**(USPS-EXPR) Priority Mail Express**

Shipping Services View

	LBS	ZONE1	ZONE2	ZONE3	ZONE4	ZONE5	ZONE6	ZONE7
FEDEX-INTE	0.00	27.25	27.25	27.50	29.50	34.25	36.70	39.00
FEDEX-INTE	0.50	27.25	27.25	27.50	29.50	34.25	36.70	39.00
FEDEX-INTE	1.00	27.70	27.70	29.90	33.85	40.75	44.05	46.00
FEDEX-INTE	2.00	28.15	28.15	32.30	38.20	47.30	51.35	54.00
FEDEX-INTE	3.00	28.65	28.65	34.65	42.60	53.80	58.70	61.00
FEDEX-INTE	4.00	29.10	29.10	37.05	46.95	60.35	66.00	69.00
FEDEX-INTE	5.00	29.55	29.55	39.45	51.30	66.85	73.35	77.00
FEDEX-INTE	6.00	32.50	32.50	43.30	56.90	73.35	80.05	84.00
FEDEX-INTE	7.00	35.50	35.50	47.15	62.55	79.80	86.75	91.00
FEDEX-INTE	8.00	38.45	38.45	50.95	68.15	86.30	93.45	98.00
FEDEX-INTE	9.00	41.45	41.45	54.80	73.80	92.75	100.15	106.00
FEDEX-INTE	10.00	44.40	44.40	58.65	79.40	99.25	106.85	113.00
FEDEX-INTE	11.00	47.20	47.20	63.65	84.50	105.85	113.25	119.00
FEDEX-INTE	12.00	49.30	49.30	68.00	89.00	110.25	117.45	124.00
FEDEX-INTE	13.00	51.45	51.45	72.40	93.45	114.60	121.60	128.00
FEDEX-INTE	14.00	53.60	53.60	76.75	97.90	119.00	125.80	133.00
FEDEX-INTE	15.00	55.70	55.70	81.10	102.40	123.40	130.00	137.00
FEDEX-INTE	16.00	57.85	57.85	85.45	106.85	127.80	134.20	142.00
FEDEX-INTE	17.00	60.00	60.00	89.80	111.30	132.20	138.40	146.00
FEDEX-INTE	18.00	62.15	62.15	94.20	115.75	136.55	142.55	150.00
FEDEX-INTE	19.00	64.25	64.25	98.55	120.25	140.95	146.75	155.00

INS-Add a Row      DEL-Delete a Row

**Flat Rate Pricing**

There has been a slight increase in the pricing of Flat Rate Boxes and Envelopes. To adjust your Flat Rate Retail pricing go to Actions > Table Management > Master Shipping Table > USPS > Packaging Tab.

## Set UPS Peak Surcharge Pricing

UPS has raised the price of the Peak Additional Handling and Peak Large Package surcharges starting 10/2/2022.

Note: PostNet centers are exempt from the Peak Additional Handling and Peak Large Package surcharges for UPS services. ShipRite is still setup to charge for these fees as an additional profit center.

- If you use recommended PostNet pricing then the UPS part of the update is now completed and you can skip to the next page to check the FedEx pricing.

**If you want to adjust the retail pricing of the peak surcharges then follow the instructions below:**

Go to Actions > Table Management > Master Shipping Table > UPS > Peak Surcharges.

**Please note:** the original peak surcharges effective 1/16/2022 will still be listed on the top of the list. Scroll Down to the Additional Handling and Large Package surcharges that have the DateFrom as 10/2/2022, and adjust the pricing there as necessary.

Master Shipping Table

Shiprite Global Connect

Carrier Selection: UPS

Service Selection:

- 1DAY
- 1DAYEAM
- 1DAYSVR
- 2DAY
- 2DAYAM
- 3DAYSEL
- CAN-STD
- CAN-XPED
- CAN-XPRES
- CAN-XSVR
- COM-GND
- WWXPED
- WWXPRES

UPS Peak Surcharge Increase by:

Surcharge	Service	Cost	Retail	MinCos	MinRet	DateFrom
Large Package	COM-GND	0.00	40.00			01/16/22
Large Package	WWXPED	0.00	40.00			01/16/22
Large Package	WWXPRES	0.00	40.00			01/16/22
Large Package	WWXSVR	0.00	40.00			01/16/22
Additional Handling	1DAY	0.00	6.50			10/02/22
Additional Handling	1DAYEAM	0.00	6.50			10/02/22
Additional Handling	1DAYSVR	0.00	6.50			10/02/22
Additional Handling	2DAY	0.00	6.50			10/02/22
Additional Handling	2DAYAM	0.00	6.50			10/02/22
Additional Handling	3DAYSEL	0.00	6.50			10/02/22
Additional Handling	CAN-STD	0.00	6.50			10/02/22
Additional Handling	CAN-XPED	0.00	6.50			10/02/22
Additional Handling	CAN-XPRES	0.00	6.50			10/02/22
Additional Handling	CAN-XSVR	0.00	6.50			10/02/22
Additional Handling	COM-GND	0.00	6.50			10/02/22
Additional Handling	WWXPED	0.00	6.50			10/02/22
Additional Handling	WWXPRES	0.00	6.50			10/02/22



## Set FedEx Peak Surcharge Pricing

FedEx has raised the price of the Peak Additional Handling and Peak Oversize surcharges starting 10/3/2022.

Note: PostNet centers are exempt from the Peak Additional Handling surcharge for EXPRESS services. **The fee is still applicable to Ground services.** ShipRite is still setup to charge for these fees as an additional profit center.

- If you use recommended PostNet pricing then the update is now completed.

**If you want to adjust the retail pricing of the peak surcharges then follow the instructions below:**

Go to Actions > Table Management > Master Shipping Table > FedEx > Peak Surcharges.

**Please note:** the original peak surcharge effective 9/5/2022 will still be listed on the top of the list. Scroll Down to the Additional Handling surcharges that have the DateFrom as 10/03/2022, and adjust the pricing there as necessary.

The correct costs are loaded in, simply adjust the Retail pricing.

Master Shipping Table

Shiprite Global Connect

Carrier Selection: FEDEX

Service Selection:

- FEDEX-1ST
- FEDEX-2DY
- FEDEX-2DY-AM
- FEDEX-CAN
- FEDEX-FR1
- FEDEX-FR2
- FEDEX-FR3
- FEDEX-FRE
- FEDEX-FRP
- FEDEX-GND
- FEDEX-INT-1ST
- FEDEX-INTE
- FEDEX-INTP

General Options Peak Surcharges Accessorial Revenue

FedEx Peak Surcharge Increase by:

Surcharge	Service	Cost	Retail	MinCos	MinRet	DateFrom
Oversize Charge	FEDEX-PRI	0.00	39.50			09/05/22
Oversize Charge	FEDEX-STD	0.00	39.50			09/05/22
Oversize Charge	FEDEX-STD-I	0.00	39.50			09/05/22
Oversize Charge	FEDEX-SVR	0.00	39.50			09/05/22
Additional Handling	FEDEX-1ST	0.00	6.55			10/03/22
Additional Handling	FEDEX-2DY	0.00	6.55			10/03/22
Additional Handling	FEDEX-2DY-A	0.00	6.55			10/03/22
Additional Handling	FEDEX-2DY-I	0.00	6.55			10/03/22
Additional Handling	FEDEX-CAN	6.55	7.86			10/03/22
Additional Handling	FEDEX-GND	6.55	7.86			10/03/22
Additional Handling	FEDEX-PRI	0.00	6.55			10/03/22
Additional Handling	FEDEX-STD	0.00	6.55			10/03/22
Additional Handling	FEDEX-STD-I	0.00	6.55			10/03/22
Additional Handling	FEDEX-SVR	0.00	6.55			10/03/22
Oversize Charge	FEDEX-1ST	0.00	68.75			10/03/22
Oversize Charge	FEDEX-2DY	0.00	68.75			10/03/22
Oversize Charge	FEDEX-2DY-A	0.00	68.75			10/03/22

## Fixes Included in version 22.6

Type	Module	Description
	<b>Build 1</b>	
New	USPS	Updated USPS rates effective 10/02/2022-01/21/2023.
New	FedEx	Updated FedEx Peak surcharges effective 10/03/2022-01/15/2023.
New	UPS	Updated UPS Peak surcharges effective 10/02/2022-01/14/2023.
New	Startup	PostNet: Added one-time update to add '09POSTSCAN' SKU to Inventory.
Fix	Payments	Updated Payments form to fix issue where sale can be completed without payment.
Fix	DHLWeb	Updated DHL XML Services to use DHL specific country code when shipping to a few select countries.