



www.shiprite.net

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Critical Update v. 10.18.5

Critical Update v18.5! Effective Nov. 5th the FedEx Authorized ShipCenter® (FASC) Program is moving to a new pricing and discount structure.

Overview

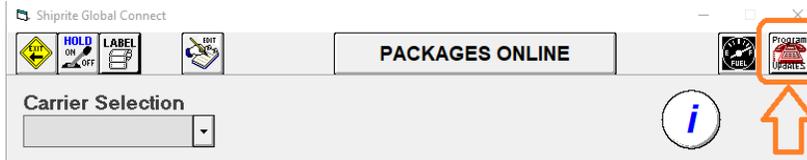
- Time to Download: 1-5 minutes.
- Time to apply update: 1-5 minutes.
- It is recommended you download and install this update at the end of day, and not as you arrive for work, unless you get to the center at least 30 minutes ahead of time.

Update 18.5

- The FASC program will move to a new pricing and discount structure: Rates will be based on FedEx® Retail Rates, and the Earned Discount program will be implemented.
- FedEx Freight Services added
- New FedEx and UPS Peak Surcharges
- FedEx and UPS DAS Extended, Hawaii, and Alaska Surcharges separated out in Master Shipping Table.

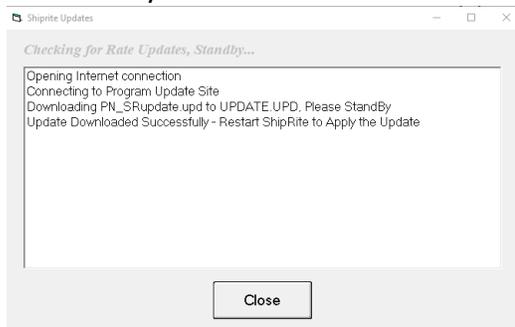
Installation

1. Backup your ShipRite database. You should be backing up DAILY. If you are not, please go to www.shipritesoftware.com/FAQS, download the “Backup ShipRite” instructions, and then apply the backup procedure.
2. The Update has to be done on the server computer with ShipRite closed on all other workstations.
3. On the server, from the main ShipRite screen, click on the EOD button. In the top right corner, click on the Program Updates button.



(Note: If Program update button does not work, go to page 3 of this document to manually download the update)

4. A ShipRite Updates status screen will display with information that the update is being downloaded. Depending on your internet speed, this can take a few minutes to complete.
When done, a message will display informing that the Update downloaded successfully. Close the screen and close out of ShipRite completely.



5. After closing ShipRite, open it right back up from the desktop shortcut. During the initial startup, a message will appear stating the Program Update has been located. Click YES to install the update.
6. If you are on version 18.2 or below, a prompt will appear to install the “SAP Crystal Reports Runtime Engine for .Net Framework”. Click “Next” to start installation and follow the prompts on the screen. Once installation is completed, click “Finish”

7. A prompt will come up to install the ShipRiteNet 4.5 module. Follow the prompts to install it as well.

If prompted to repair or remove ShipRiteNet 4.5, select Repair.

8. After the installation is completed, start ShipRite back up from your normal icon. The first time ShipRite is started up, the software will go through a loading procedure. This is normal.

The update is now completed.

Workstations

After the server is updated, start ShipRite on any additional workstation that is present. The first time ShipRite is started up, a popup message will appear to install the SAP Crystal Reports Runtime Engine" on each workstation. Follow prompts on screen to install.

Start ShipRite back up, another popup message will appear ("Failed to Load ShipRiteNet module"). Press YES on that pop-up dialog and follow prompts on the screen to install the current ShipRiteNet module.

If prompted to repair or remove ShipRiteNet4.5, select Repair.

In the event the Program Update button fails to download the update:

It's possible that a firewall or anti-virus software blocks the Program update from being downloaded. If that is the case follow these instructions:

1. Click [<<HERE>>](#) to manually download the US update.
Click [<<HERE>>](#) to manually download the Canadian update.
2. SAVE to your desktop. Double click on the file name: SRUpdate_10.18.5.exe
3. Click NEXT to start the loading process, then FINISH to complete the installation.
4. A message will come up to install the SAP Crystal Reports Runtime Engine. Click Next and follow prompts to install.
5. Next you will receive messages that the ShipRite Dot Net 4.5 need to update. Go ahead and click YES and continue until done. Click CLOSE when done.
If prompted to Repair or Remove, select Repair.
6. Start the ShipRite Program from the normal icon. You will get a message that X number of Database fields were added. This is normal. You will be required to restart the program again.
7. At this point start up ShipRite on the workstations. If prompted to repair or remove ShipRiteNet4.5, select Repair.

Once the ShipRite Main Menu screen pops up, you are updated.

New Features

2018 FedEx/UPS Peak Surcharges

This update contains the latest UPS and FedEx Peak surcharges. The peak surcharges take effect on November 18th. These charges are applied in addition to all other applicable charges.

To view and markup those surcharges go to Actions > Table Management > Master Shipping Table. Select the carrier (FedEx or UPS) then click on Peak Surcharges.

All applicable surcharges with the correct pricing and effective dates will be displayed. Please go through the list and adjust the RETAIL column to set your selling price for the corresponding surcharge.

The screenshot shows a software interface for managing shipping rates. On the left, under 'Carrier Selection', 'FEDEX' is selected. Below it, 'Service Selection' lists various FedEx services. On the right, under 'Packaging' and 'Postal Insurance', the 'Peak Surcharges' tab is active. A table titled 'FedEx Peak Surcharge Increase by:' is displayed, with columns for Surcharg, Service, Cost, Retail, DateFrom, and DateTo. The 'Retail' column is highlighted with a red box.

Surcharg	Service	Cost	Retail	DateFrom	DateTo
Additional	FEDEX-SVR	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-2DY	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-2DY-A	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-2DY-I	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-CAN	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-GND	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-PRI	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-STD	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-1ST	3.20	3.84	11/19/18	12/24/18
Additional	FEDEX-STD-I	3.20	3.84	11/19/18	12/24/18
Oversize C	FEDEX-SVR	27.50	33.00	11/19/18	12/24/18
Oversize C	FEDEX-2DY	27.50	33.00	11/19/18	12/24/18
Oversize C	FEDEX-2DY-A	27.50	33.00	11/19/18	12/24/18
Oversize C	FEDEX-2DY-I	27.50	33.00	11/19/18	12/24/18
Oversize C	FEDEX-CAN	27.50	33.00	11/19/18	12/24/18
Oversize C	FEDEX-GND	27.50	33.00	11/19/18	12/24/18
Oversize C	FEDEX-PRI	27.50	33.00	11/19/18	12/24/18

For more information on peak surcharges, check the following links:

UPS: https://www.ups.com/assets/resources/media/2018_Peak_Surcharge.pdf

FedEx: <https://www.fedex.com/en-us/shipping/current-rates/surcharges-and-fees.html#peak-surcharge>

FedEx and UPS Extended Area Surcharges

With this update the Extended Area Surcharges as well as Hawaii and Alaska Delivery Area Surcharges have been separated out in the Master Shipping Table. This change enables those surcharges to be marked up individually, which previously was not possible. Additionally, FedEx Authorized Ship Centers get special pricing for those surcharges.

Please go to Actions > Table Management > Master Shipping Table > FEDEX-1ST > Accessorial Revenue.

Go through the surcharges in the table below and enter in the corresponding Costs. The selling price can be set at your discretion. ***Click the Global Update button*** in the top left each time to save. This will update the pricing for that surcharge for all FedEx services.

Please be aware that the pricing is different if you are a FedEx Authorized Ship Center®. If that is the case use the pricing in the “Cost - FASC” column. If you are NOT a FASC®, then use the pricing in the “Cost” column.

FedEx Express	Cost	Cost - FASC
DAS Surcharge - RES	\$4.00	\$2.75
DAS Ext Surcharge RES	\$4.40	\$4.40
DAS Surcharge - COM	\$2.70	\$1.60
DAS Ext Surcharge COM	\$2.70	\$2.70
DAS Surcharge – AK	\$26.00	\$26.00
DAS Surcharge – HI	\$8.00	\$8.00

Next, select “FEDEX-GND” and go to Accessorial Revenue. Enter in the costs below and set your selling price. After entering in the pricing **click “Update Now”** each time, to only save the changes for FedEx Ground.

FedEx GROUND	Cost	Cost-FASC
Residential Surcharge – Home Delivery	\$3.60	\$0.00
DAS Surcharge - RES	\$4.00	\$0.00
DAS Surcharge – Home Del	\$3.45	\$0.00
DAS Ext Surcharge RES	\$4.40	\$0.00
DAS Ext Surcharge – Home Del	\$4.40	\$0.00
DAS Surcharge - COM	\$2.55	\$0.00
DAS Ext Surcharge COM	\$2.55	\$0.00
DAS Surcharge – Intra HI	\$1.00	\$1.00
DAS Surcharge – AK	\$30.00	\$30.00
DAS Surcharge – HI	\$12.00	\$12.00

Next, do the same for UPS. Select UPS > 1DAY > Accessorial Revenue. Enter in the cost and retail price, then click the Global Update button in the top left each time. This will update the pricing for all UPS services.

UPS Air	UPS
DAS Surcharge - RES	\$4.05
DAS Ext Surcharge RES	\$4.45
DAS Surcharge - COM	\$2.75
DAS Ext Surcharge COM	\$2.75
DAS Surcharge – AK	\$26.00
DAS Surcharge – HI	\$8.00

Finally, select “COM-GND” and go to Accessorial Revenue. Enter in the costs below and set your selling price. After entering in the pricing click “Update Now” each time, to only save the changes for UPS Ground.

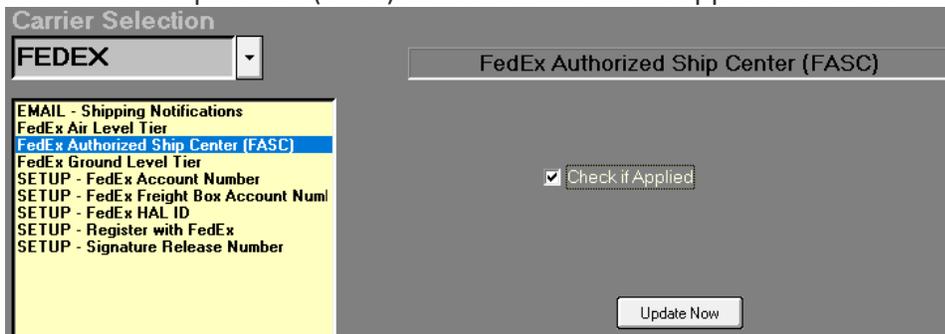
Please be aware that the pricing is different if you are a UPS Authorized Shipping Outlet®. If that is the case use the pricing in the “Cost - ASO®” column. If you are NOT an ASO®, then use the pricing in the “Cost” column.

UPS GROUND	Cost	Cost-ASO
DAS Surcharge - RES	\$3.50	\$0.00
DAS Ext Surcharge RES	\$4.45	\$4.00
DAS Surcharge - COM	\$2.60	\$0.00
DAS Ext Surcharge COM	\$2.60	\$1.60
DAS Surcharge – AK	\$26.00	\$26.00
DAS Surcharge – HI	\$8.00	\$8.00

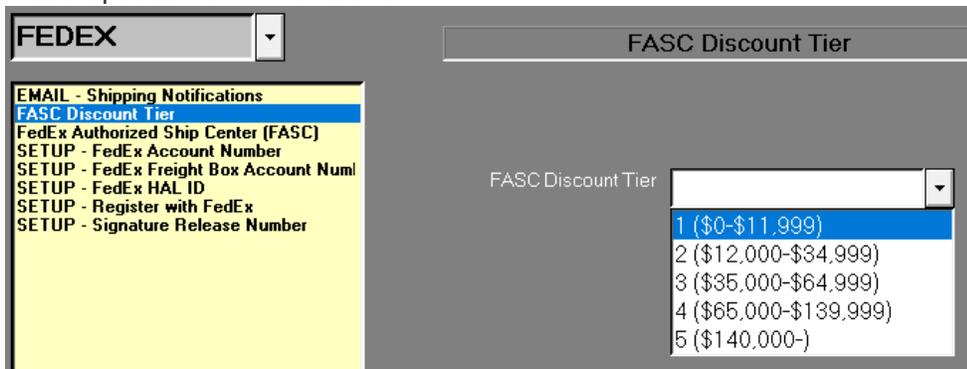
FedEx Authorized ShipCenter® Program Changes

- The FASC program will move to a new pricing and discount structure: Rates will be based on Retail Rates instead of FedEx® Standard List Rates
- The Dimensional Weight Divisor will be 166 for Express, Ground Commercial, Ground Home Delivery, and Ground Intl.
It will be 139 for International Express Shipments.
- New 5 tier Discount structure for Ground and Express Shipments.
- FedEx Ground pricing now includes Fuel, Residential Surcharge, and Ground DAS
- Discounts on some Accessorial Surcharges

If you are a FASC please go to Setup > General Setup Options > Carrier Setup > FedEx Authorized Ship Center (FASC). Check the “Check if Applied” checkbox. Press Update Now.



Next, select the “FASC Discount Tier” option. From the dropdown menu select the discount level. (if you do not see that option, ext setup and open it back up)
If you don’t know your tier level please contact FedEx or log in to www.fascnet.com.
Press Update Now when done.



Save, Exit, and restart ShipRite for the changes to take effect.

Accessorial Surcharges

FedEx is giving a discount to FASC’s on specific surcharges. From the main ShipRite screen go to Actions > Table Management > Master Shipping Table > FEDEX > FEDEX-1ST.

Go through the surcharges in the table below and enter in the corresponding Costs. The selling price can be set at your discretion. **Click the Global Update button** in the top left each time to save. This will update the pricing for that surcharge for all FedEx services.

FedEx Express	Cost
Residential Surcharge	\$2.08
Additional Handling	\$0.00
Saturday Pickup	\$0.00

Since FedEx is now including some accessorial charges within the FedEx Ground shipping rate. The costs for those charges have to be set to \$0 in ShipRite.

From the main ShipRite screen go to Actions > Table Management > Master Shipping Table > FEDEX > FEDEX-GND > Accessorial Revenue.

Set the costs for the following items to be \$0.00. The selling price can be set at your discretion (pass the savings to your customer or still keep charging for those surcharges).

Click ‘Update Now’ to save changes.

Also, reset the price for Additional Handling for Ground to \$12.00 as that got zeroed out during the previous step

FedEx GROUND	Cost
Residential Surcharge	\$0.00
Fuel Surcharge - Ground	\$0.00
Additional Handling	\$12.00

Markups

Since all FASC pricing is now based of FedEx Retail Rates, the markups within ShipRite will be based on the same Retail Rates as well (previously they were based on the Standard List Rates).

This change will result in an increase in retail shipping prices displayed by ShipRite. To make adjustments to your markups please go to Actions > Table Management > Master Shipping Table > FedEx. Select the service and go to “Percentage Markup” to view and adjust the percentage markups for that service.

FedEx Freight Services

With this update ShipRite users can now process FedEx LTL Freight shipments. ShipRite now supports FedEx Economy and Priority Freight services as well as the FedEx Freight Box.

You can start shipping FedEx Freight Economy and FedEx Freight Priority right away using your regular FedEx account number, no setup is necessary. Shipping using the FedEx Freight Box requires a separate account number to be obtained from FedEx.

How to process a Freight Shipment

In the Ship1 screen start the shipment process like any other shipment. Enter in the weight (must be over 150lb for Freight), enter the TO address, enter in the Dimensions (L W H), then click on the “FedEx LTL Freight” button in the top right corner.



Once that button is selected the Freight Quote window will display. Fill out the needed information and select “Get FedEx Freight Rate”.

FedEx Freight Items ×

Handling Units (H/U)	H/U Packaging Type	Pieces	Description (Max length 55 chars):	Class	LBs	Insured Value
1		1			151	

Payment Type: COLLECT PREPAID

Distribute weight evenly between the items: **151lb** **\$0.00**

ShipRite at this point will connect to the FedEx server to obtain the correct shipping rates. The rates will be displayed on the bottom of the shipping screen. (Scroll down if the rates are not visible right away)

\$ 1035.11 **\$ 986.14**

Freight

FedEx Freight[®] Priority

FedEx Freight[®] Economy

Select the desired and service and press the “Go Online Now” button to process the shipment.

ShipRite will print a 4x6 shipping label on your thermal printer.

ShipRite will also generate a filled-out Bill of Lading which will print on your laser/desktop printer.

UNIFORM STRAIGHT BILL OF LADING ORIGINAL--NOT NEGOTIABLE
 All services are subject to the terms and conditions of the FIP 100 Series Rate Tariff. See FedEx.com for details-- QUESTIONS? CALL 1.866.393.4535

Shipper # 4172707932
 Date 10/26/2018
 Shipper #
 Shipper #

REQUIRED: Please select a service type
 FedEx Freight® Priority
 FedEx Freight® Economy

OPTIONAL: You may select a money-back guarantee delivery (charges and tariff limitations may apply).
 A.M. Delivery Close of Business Delivery

SHIPPER (from) Please provide ZIP codes and phone numbers. ShipRite Parcel Copy & More
 ShipRite Parcel Copy & More
 ShipRite Parcel Copy & More

CONSIGNEE (to) ShipRite Parcel Copy & More
 ShipRite Parcel Copy & More

SHIPPER (from) 1315 Genesee St
 Address (City, State, Zip, Apt., Box)
 City Utica
 State/Province NY
 Country US

CONSIGNEE (to) 1315 Genesee St
 Address (City, State, Zip, Apt., Box)
 City Utica
 State/Province NY
 Country US

Freight charges are PREPAID unless marked collect.
 USD C.O.D.
 CAD AMOUNT
 C.O.D. funds to be collected.
 C.O.D. fee to be paid by:

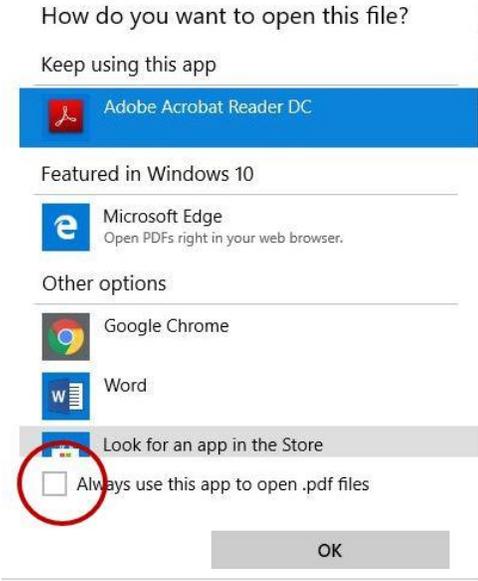
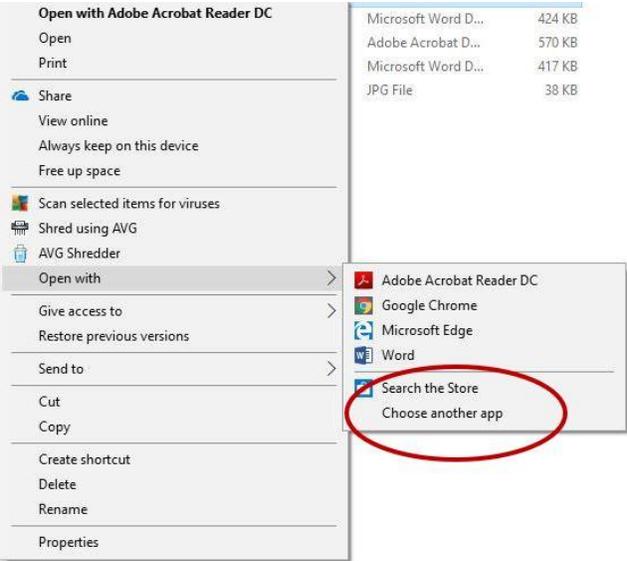
1. This letter "C.O.D." must appear on box before consignee's name above.
 2. Certified Funds
 3. Company Check
 4. Personal Check
 Shipper
 Consignee

UNIT	WT	PKGS	PK	IN	PKGS	PK	IN	KIND OF PACKAGE, DESCRIPTION OF ARTICLES, SPECIAL MARKS AND EXCEPTIONS (Indicate in comments)	WEIGHT IN LBS.	INPKS ITEM #	CLASS	SUBS
1	ESK	1						DIMS: 10 X 10 X 10 IN	151.0 LB			100
TOTAL WEIGHT									151.0 LB			

TOTAL WGT: 1
 MARK "X" OR "NY" IN THE 14th COLUMN TO DISSEMINATE HAZARDOUS MATERIALS OR REPORTABLE QUANTITY AS DEFINED IN DOT REGULATIONS.
 FOR INTERNATIONAL SHIPMENTS INDICATE BROKER NAME, FAX AND PHONE NUMBERS.

Important: In order for the Bill of Lading (BOL) to print, you must have Adobe Reader set as the default PDF reader. Right click on any pdf document in your computer. Select “Open With” and then select “Choose another app”. (do this even if Adobe is in the list).

A window will come up that says “How do you want to open this file?”. Highlight Adobe Acrobat Reader and then check the box “Always use this app to open .pdf files)”



FedEx Freight Box

Update 18.5 also supports shipping of the FedEx Freight Box. The Freight Box provides a simple way of processing freight shipments: The box is provided for free by FedEx and the shipment is processed using flat rate pricing based strictly on zone.

FedEx Freight Box Flat Rate Pricing:

FedEx Zone	FedEx Freight® Priority Rate/Box	FedEx Freight® Economy Rate/Box
2	\$133.00	\$126.00
3	\$147.00	\$140.00
4	\$168.00	\$160.00
5	\$207.00	\$196.00
6	\$240.00	\$227.00
7	\$273.00	\$249.00
8	\$312.00	\$273.00

Visit <https://smallbusiness.fedex.com/freightbox.html> for more information on the Freight Box.

Setup Freight Box in ShipRite

Freight Box cannot be shipped using your regular FedEx Account Number. Please contact FedEx to obtain a Freight account number that can be used to ship Freight Box.

1. Once you obtain the account number, in ShipRite go to Setup > General Setup Options > Carrier Setup > FedEx > SETUP FedEx Freight Box Account Number.



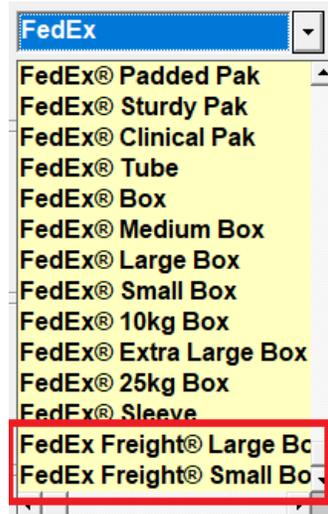
2. Enter in your Freight Box Account Number and click Update Now.
3. Next click on the “SETUP – Register with FedEx” option. A disclaimer will display, please read, check that you understand, and click “I Agree”.
4. At this point, a popup message will ask if you to register the regular FedEx Account or the Freight Box Account. Press NO to register the Freight Box Account.
5. Follow the remaining prompts to complete registration.

Shipping FedEx Freight Box

To process a Freight Box Shipment, in the Ship1 screen in the packaging drop down menu select “FedEx” and on the bottom chose between the “FedEx Freight Large Box” and “FedEx Freight Small Box”.

The Pricing will be displayed on the last panel. If it’s not visible scroll to the bottom to see the Freight panel.

The Freight Economy and Freight Priority Buttons will display. Select the desired service and process the shipment just like a regular Freight shipment.



Freight Pricing and Markups

Remember to setup Markups for the two Freight services. Go to Actions > Table Management > Master Shipping Table > FEDEX. Select the “FEDEX-FRE” and “FEDEX-FRP” services, go to percentage markup and enter in your percentage markup. Save, Exit, and restart ShipRite for the changes to take effect.

Fixes Included in 10.18.5

Type	Module	Description
Fix	UPS	HI Origin: Updated to use correct HI origin ground rate table 'COM-GND_HI' when processing UPS Ground with dim weight greater than 150 lbs.
Fix	USPS	Updated USPS Pri Intl to Australia size limits - max length = 36 inches, max length + girth = 97 inches.
Fix	USPS	Updated USPS Pri Expr Intl to Australia size limits - max length = 42 inches, max length + girth = 97 inches.
Fix	QBO	Updated QBO form to fix issue where runtime error occurs when opening form and more than 85 departments in database.
Fix	Reports	Updated Z-Report calculation and removed including paid out in over/short.
Fix	Inhouse	Updated contact/account merge utility called in shiprite to use updated MergeMaster.exe application.
Fix	Net45.UPSWeb	Updated UPS web service ShipmentRequest to fix issue where request fails when delivery confirmation added to intl shipment.
Fix	DHL	Updated DHL fuel surcharge calculation to include elevated risk, restricted destination, exporter validation surcharges when applied.
New	FedEx	Added FedEx Freight Box services.
New	Net45.FedExWeb	Added FedEx Freight Box services.
Fix	POS	Updated POS Line Editor to save adjusted COGS value correctly after updating quantity of shipping related line items.
Fix	POS	Updated POS Line Editor to correctly update POS pricing values after setting selling price or quantity to 0.
Fix	POS	Updated POS to fix issue where total tax value shown could be incorrect by .01 due to early rounding of tax on line items.
Fix	Payments	Updated Payments form to only prompt for log in when canceling payment if POS security enabled.
Fix	AR	Updated AR aging calculation to check invoices for valid date to prevent "type mismatch" error when loading account.
New	FEDEX_Services.mdb	Updated FedEx Holiday surcharges effective 11/19/2018 to 12/24/2018.
New	UPS_Services.mdb	Updated UPS Holiday surcharge effective 11/18/2018 to 12/22/2018.
New	Shipment History	Added Package Upload feature button to Shipment History to upload Manual FedEx and UPS packages without Tracking#"
Fix	UPS	Updated UPS additional handling rules to add holiday surcharge when applicable.
New	POS	Added ability to delete one or more POS Hold/Quote invoices in search form.
Fix	ShipMaster	Updated shipping form to show "AH" flag if additional handling has been applied to at least one service.
Fix	AR	Updated AR aging report generation to check invoices for valid date to prevent "invalid use of null" error when generating report.
Fix	MergeMaster	Updated contact merging to merge account name attached to transactions/payments.

Fix	Shipsurance	Updated Shipsurance API upload to include proper shipmentDate using ship date instead of pickup date.
New	ProgramSetup	Added options to enable FedEx FASC program incentive pricing and set location type and discount level.
New	FedEx	Added FedEx FASC program incentive discount level pricing based on location type and discount level when enabled.
New	FedEx	Updated to use FedEx Retail rates as base rate instead of Standard rates when FedEx FASC program enabled.
New	FedEx	Added FedEx FASC program dimensional weight factor of 139 for Intl Express services and 166 for Express, Ground, Ground Intl services.
New	FedEx	Updated fuel surcharge update to skip updating FedEx Ground fuel surcharge if FedEx FASC program enabled since fuel surcharge is included in FedEx Ground Retail rates.
Fix	DHL	Updated DHL label creation to print "Shipment Value Protection" on archive label if Third Party Insurance disabled and Declared Value specified.
Fix	Shipsurance	USPS: Updated Shipsurance covered USPS intl services to include all intl services except First Class Intl.
Fix	AR	Updated AR aging report generation to include accounts with balances using payment data up to the selected "As Of Date" instead of the current date.
New	MST	Added ability to set/edit FedEx, UPS DAS Extended, DAS Alaska, DAS Hawaii surcharges.
New	MST	Added ability to set/edit FedEx Home Delivery DAS, DAS Extended surcharges.
New	MST	Added ability to set/edit FedEx Home Delivery Residential surcharge.
Fix	MST	Updated FedEx/UPS "Holiday Surcharges" tab caption to "Peak Surcharges".