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ShipRite
SERVICES, INC.

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ShipRite Update v.10.19.3
This Update must be installed by 6/23/2019.

Overview

- Time to Download: 25-40 seconds.
- Time to apply update: 1-5 minutes**.**
- The update can be installed right away, the postal changes are programmed to take effect on 6/23.
- It is recommended you download this at the end of day, and not as you arrive for work, unless you get to the center at least 1 hour ahead of time.

- New USPS changes effective 6/23/2019
- Various bug fixes

Technical Support will be available Saturday 10am – 3pm EST.
Monday – Friday 8am-8pm EST.

If you are using WebRoot Anti-Virus. Please disable it before installing the update. Once the update is installed, WebRoot can be turned back on.

Installation

1. Backup your ShipRite database. You should be backing up DAILY. If you are not, please go to www.shipritesoftware.com/FAQS, download the "Backup ShipRite" instructions, and then apply the backup procedure.

2. The Update has to be done on the server computer with ShipRite closed on all other workstations.

3. On the server, from the main ShipRite screen, click on the EOD button. In the top right corner, click on the Program Updates button.
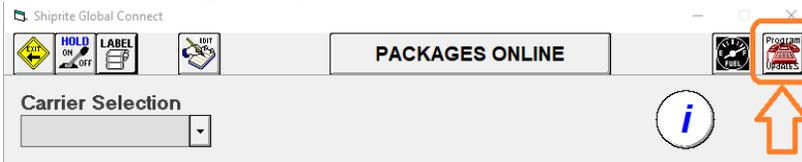
If Program Update button does NOT work, go to the next page of this document to manually download the update!

4. A ShipRite Updates status screen will display with information that the update is being downloaded. Depending on your internet speed, this can take a few minutes to complete. When done, a message will display informing you that the Update downloaded successfully. Close the screen and close out of ShipRite completely.
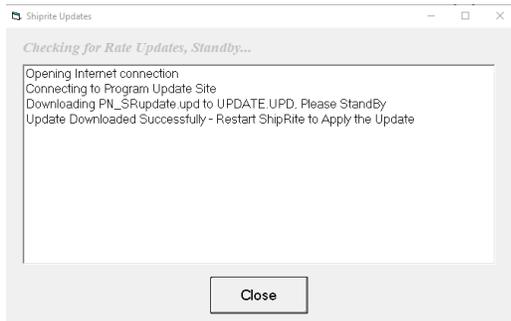
5. After closing ShipRite, open it right back up from the desktop shortcut. During the initial startup, a message will appear stating the Program Update has been located. Click YES to install the update.

6. If an updated version of the ShipRiteNet 4.5 module needs to be installed, a prompt will come up to install it. Follow the prompts to install it as well.

7. After the installation is completed, start ShipRite back up from your normal icon. The first time ShipRite is started up, the software will go through a loading procedure. This is normal.

The update is now completed.

If Program Update button fails to download the update:

It's possible that a firewall or anti-virus software blocks the Program Update from being downloaded. If that is the case follow these instructions:

1. Click **<<HERE>>** to manually download the US update.

   (Stores located in Canada: click <u><<HERE>></u> to manually download the Canadian update.)

2. SAVE to your desktop. Double click on the file name: Update_10.19.3.exe
3. Click NEXT to start the loading process, then FINISH to complete the installation.
4. If a message comes up to install the SAP Crystal Reports Runtime Engine, follow prompts to install.
5. If you receive prompts that the ShipRiteNet 4.5 module needs to update, go ahead and click YES and continue until done. Click CLOSE when done. If prompted to Repair or Remove, select Repair.
6. Start the ShipRite Program from the normal icon. You may get a message that X number of Database fields were added. This is normal. You will be required to restart the program again.
7. At this point start up ShipRite on the workstations.

Once the ShipRite Main Menu screen pops up, you are updated.

Workstations

After the server is updated, start ShipRite on any additional workstation that is present.

The first time ShipRite is started up on a workstation, a popup message may appear to install the "SAP Crystal Reports Runtime Engine" on each workstation if not already installed. Follow prompts on screen to install.

Start ShipRite back up.
If the ShipRiteNet 4.5 module needs to be updated on the workstation, then a popup message will appear ("Failed to Load ShipRiteNet 4.5 module"). Press YES on that pop-up dialog and follow prompts on the screen to install the current ShipRiteNet module.
If prompted to repair or remove ShipRiteNet4.5, select Repair.

USPS 6/23/2019 Update

These USPS Postal rate changes go into effect starting June 23rd, 2019:

1. The Dimensional Weight pricing factor for domestic packages that exceed one cubic foot (1,728 cubic inches) is changing from 194 to 166.
2. Dimensional Weight pricing will expand to apply to all zones of Priority Mail (formally only applied to zones 5-9) and will now apply to all zones of Priority Mail Express and Parcel Select Ground.
3. First Class Mail International Flats will have a new max weight limit of 15.994 ounces.

Fixes Included in version 19.3

Type	Module	Description
New	USPS	Updated USPS FCMI Flats max weight to 15.994 oz. effective 6/23/2019.
New	USPS	Updated USPS dim weight divisor to 166 for Priority Mail, Priority Mail Express, and Parcel Select packages over 1 cubic foot effective 6/23/2019.
Fix	UPS	Updated UPS Intl EAS/RAS surcharge to fix issue where surcharge not applied to applicable city destination if both postal code and city provided.
Fix	MailMaster	Updated MailMaster to process USPS Priority Mail Intl to Canada using PMI Canada rate table.
Fix	MergeMaster	Updated merge utility account merge feature to allow processing account numbers containing letters.