



www.shipritesoftware.com

info@shipritesoftware.com

ShipRite Update v.10.21.4 – Build 2

For UPS Shippers: This Update must be installed by 7/4/2021.

Overview

- Time to Download: 25-40 Seconds.
- Time to apply update: 2-5 minutes.
- **If you already downloaded version 10.21.4, then please re-download the update to get the latest UPS Peak Surcharges.**
- When first opening ShipRite, the top header should read **v.10.21.4 – Build 2.** If it does not, please re-download the update.

Build 2 – Released 7/2/2021

- New UPS Peak Surcharges for Additional Handling and Large Package Surcharges effective 7/4/2021

Build 1 – Released 6/18/2021

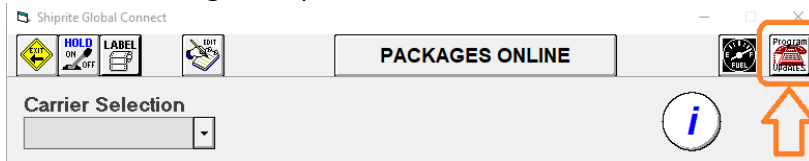
- New FedEx Peak Surcharges for Additional Handling effective 6/21/2021

Note: DO NOT wait until the UPS changes take effect to download and install this update. Installing early won't affect your current rates and helps ensure support availability if necessary.

Technical Support will be available Saturday 10am – 3pm EST.
Monday – Friday 8am-8pm EST.

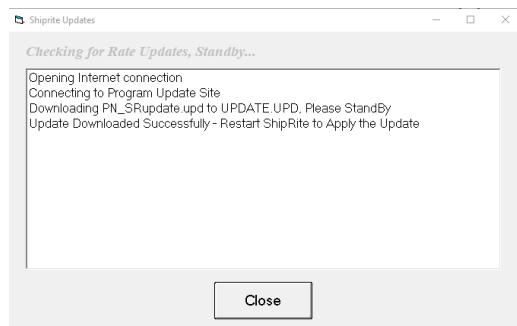
Installation

1. Backup your ShipRite database. You should be backing up DAILY. If you are not, please go to www.shipritesoftware.com/FAQS, download the "Backup ShipRite" instructions, and then apply the backup procedure.
2. The Update has to be done on the server computer with ShipRite closed on all other workstations.
3. On the server, from the main ShipRite screen, click on the EOD button. In the top right corner, click on the Program Updates button.



If Program Update button does NOT work, go to the next page of this document to manually download the update!

4. A ShipRite Updates status screen will display with information that the update is being downloaded. Depending on your internet speed, this can take a few minutes to complete. When done, a message will display informing you that the Update downloaded successfully. Close the screen and close out of ShipRite completely.



5. After closing ShipRite, open it right back up from the desktop shortcut. During the initial startup, a message will appear stating the Program Update has been located. Click YES to install the update.
6. If an updated version of the ShipRiteNet 4.5 module needs to be installed, a prompt will come up to install it. Follow the prompts to install it as well.
7. After the installation is completed, start ShipRite back up from your normal icon. The first time ShipRite is started up, the software will go through a loading procedure. This is normal.

The update is now completed.

If Program Update button fails to download the update:

It's possible that a firewall or anti-virus software blocks the Program Update from being downloaded. If that is the case follow these instructions:

1. Click [<<HERE>>](#) to manually download the US update.
2. SAVE to your desktop. Double click on the file name: Update_10.21.4.exe
3. Click NEXT to start the loading process, then FINISH to complete the installation.
4. If a message comes up to install the SAP Crystal Reports Runtime Engine, follow prompts to install.
5. If you receive prompts that the ShipRiteNet 4.5 module needs to update, go ahead and click YES and continue until done. Click CLOSE when done. If prompted to Repair or Remove, select Repair.
6. Start the ShipRite Program from the normal icon. You may get a message that X number of Database fields were added. This is normal. You will be required to restart the program again.
7. At this point start up ShipRite on the workstations.

Once the ShipRite Main Menu screen pops up, you are updated.

Workstations

After the server is updated, start ShipRite on any additional workstation that is present.

The first time ShipRite is started up on a workstation, a popup message may appear to install the "SAP Crystal Reports Runtime Engine" on each workstation if not already installed. Follow prompts on screen to install.

Start ShipRite back up.

If the ShipRiteNet 4.5 module needs to be updated on the workstation, a popup message will appear ("Failed to Load ShipRiteNet 4.5 module"). Press YES on that pop-up dialog and follow prompts on the screen to install the current ShipRiteNet module.

If prompted to repair or remove ShipRiteNet4.5, select Repair.

Set UPS Peak Surcharge Pricing

UPS has raised the price of the Peak Additional Handling surcharge from \$3.00 to \$3.50 and the Peak Large Package Surcharge from \$31.45 to \$40.00. This update will automatically load the correct pricing on 7/4/2021.

UPS Authorized Shipping Outlets (ASO's) are exempt from these charges.

- If you are an ASO, you can go to Setup > General Setup Options > Options > ENABLE – Charge UPS Peak Surcharges and set that to OFF.
If you still wish to charge for these as an additional profit, then turn the option ON, then set the Cost fields to \$0.00 in the master shipping table (see instructions below on how to set pricing).
- If you are NOT an ASO, go to Setup > General Setup Options > Options > ENABLE – Charge UPS Peak Surcharges and set that to ON.

Save and Exit when done.

If you need to adjust the pricing of the peak surcharge, then go to Actions > Table Management > Master Shipping Table > UPS > Peak Surcharges.

Please note: the original peak surcharges effective 1/17/2021 will still be listed on the top of the list. **Scroll Down to the Additional Handling and Large Package surcharges that have the DateFrom as 7/4/2021,** and adjust the pricing there as necessary.

The screenshot shows the 'Peak Surcharges' tab in a software application. On the left, there are 'Carrier Selection' (UPS) and 'Service Selection' (listing various services like 1DAY, 2DAY, etc.). The main area displays a table titled 'UPS Peak Surcharge Increase by:' with the following data:

Surcharge	Service	Cost	Retail	MinCos	MinRet	DateFrom
Large Package	WWXPRES	31.45	37.74			01/17/21
Large Package	WWXSVR	31.45	37.74			01/17/21
Additional Handling 1DAY		3.50	4.20			07/04/21
Additional Handling 1DAYEAM		3.50	4.20			07/04/21
Additional Handling 1DAYSVR		3.50	4.20			07/04/21
Additional Handling 2DAY		3.50	4.20			07/04/21
Additional Handling 2DAYAM		3.50	4.20			07/04/21
Additional Handling 3DAYSEL		3.50	4.20			07/04/21
Additional Handling CAN-STD		3.50	4.20			07/04/21
Additional Handling CAN-XPED		3.50	4.20			07/04/21
Additional Handling CAN-XPRES		3.50	4.20			07/04/21
Additional Handling CAN-XSVR		3.50	4.20			07/04/21
Additional Handling COM-GND		3.50	4.20			07/04/21
Additional Handling WWXPED		3.50	4.20			07/04/21
Additional Handling WWXPRES		3.50	4.20			07/04/21
Additional Handling WWXSVR		3.50	4.20			07/04/21
Large Package	1DAY	40.00	48.00			07/04/21

Set FedEx Peak Surcharge Pricing

FedEx has raised the price of the Peak Additional Handling surcharge from \$3.00 to \$3.50. This update will automatically load the correct pricing on 6/21/2021.

If you need to adjust the retail price of the peak surcharge, then go to Actions > Table Management > Master Shipping Table > FedEx > Peak Surcharges.

Please note: the original peak surcharge of \$3.00 effective 1/18/2021 will still be listed on the top of the list. **Scroll Down to the Additional Handling surcharges that have the DateFrom as 6/21/2021**, and adjust the pricing there as necessary.

Carrier Selection: FEDEX

Service Selection:

- FEDEX-1ST
- FEDEX-2DY
- FEDEX-2DY-AM
- FEDEX-CAN
- FEDEX-FR1
- FEDEX-FR2
- FEDEX-FR3
- FEDEX-FRE
- FEDEX-FRP
- FEDEX-GND
- FEDEX-INT-1ST
- FEDEX-INTE
- FEDEX-INTP

Peak Surcharges Table:

Surcharge	Service	Cost	Retail	MinCos	MinRet	DateFrom
Oversize Charge	FEDEX-CAN	30.00	36.00			01/18/21
Oversize Charge	FEDEX-GND	30.00	36.00			01/18/21
Oversize Charge	FEDEX-PRI	30.00	36.00			01/18/21
Oversize Charge	FEDEX-STD	30.00	36.00			01/18/21
Oversize Charge	FEDEX-STD-I	30.00	36.00			01/18/21
Oversize Charge	FEDEX-SVR	30.00	36.00			01/18/21
Additional Handling	FEDEX-1ST	3.50	4.20			06/21/21
Additional Handling	FEDEX-2DY	3.50	4.20			06/21/21
Additional Handling	FEDEX-2DY-A	3.50	4.20			06/21/21
Additional Handling	FEDEX-2DY-I	3.50	4.20			06/21/21
Additional Handling	FEDEX-CAN	3.50	4.20			06/21/21
Additional Handling	FEDEX-GND	3.50	4.20			06/21/21
Additional Handling	FEDEX-PRI	3.50	4.20			06/21/21
Additional Handling	FEDEX-STD	3.50	4.20			06/21/21
Additional Handling	FEDEX-STD-I	3.50	4.20			06/21/21
Additional Handling	FEDEX-SVR	3.50	4.20			06/21/21

FedEx Authorized Ship Centers (FASC's) are exempt from the Additional Handling Peak Surcharge for all services **EXCEPT GROUND**.

If you are a FASC, you can still charge your customer for this surcharge as additional profit. Simply set the Cost to \$0.00 for all express services.

If you chose to pass the savings on to your customer, then you can zero out both the Cost and Retail columns for express services.

Remember, to leave the cost pricing for FEDEX-GND and FEDEX-CAN Service as you are not exempt from those.

Fixes Included in version 21.4

Type	Module	Description
	Build 1	
Fix	FedEx	Updated FASC discount for services to PR.
Fix	AR	Updated AR Statement to fix issue where transaction details not included with invoices that applied a Ledger Message.
Fix	DHL	Updated DHL Elevated Risk countries list.
New	FedEx	Updated FedEx Peak surcharges for AH effective 06/21/2021.
Fix	QBO	Updated QBO Get Vendors request to fix issue where "File Already Open" error would result when retrying request.
Fix	Shipping	Updated DHL tracking web URL link.
	Build 2	
New	UPS	Updated UPS Peak surcharges effective 07/04/2021 and 10/03/2021.