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ShipRite Update v.10.23.3

Overview

- Time to Download: 25-40 Seconds.
- Time to apply update: 5-10 minutes.
- It is recommended you download this at the end of day, and not as you arrive for work, unless you get to the center at least 1 hour ahead of time.
- When first opening ShipRite, the top header should read **v.10.23.3 – Build 1**. If it does not, please re-download the update.

- Added support for harmonized codes for international shipments.
- Added toggle to enable/disable third party insurance at time of shipment.

*Technical Support will be available Saturday 10am – 3pm EST.
Monday – Friday 8am-8pm EST.*

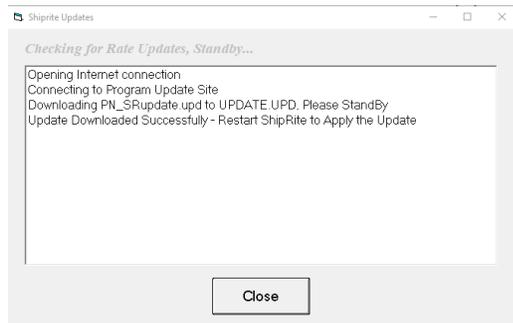
Installation

1. Backup your ShipRite database. You should be backing up DAILY. If you are not, please go to www.shipritesoftware.com/FAQS, download the "Backup ShipRite" instructions, and then apply the backup procedure.
2. The Update has to be done on the server computer with ShipRite closed on all other workstations.
3. On the server, from the main ShipRite screen, click on the EOD button. In the top right corner, click on the Program Updates button.



If Program Update button does NOT work, go to the next page of this document to manually download the update!

4. A ShipRite Updates status screen will display with information that the update is being downloaded. Depending on your internet speed, this can take a few minutes to complete. When done, a message will display informing you that the Update downloaded successfully. Close the screen and close out of ShipRite completely.



5. After closing ShipRite, open it right back up from the desktop shortcut. During the initial startup, a message will appear stating the Program Update has been located. Click YES to install the update.
6. If an updated version of the ShipRiteNet 4.5 module needs to be installed, a prompt will come up to install it. Follow the prompts to install it as well.
7. After the installation is completed, start ShipRite back up from your normal icon. The first time ShipRite is started up, the software will go through a loading procedure. This is normal.

The update is now completed.

If Program Update button fails to download the update:

It's possible that a firewall or anti-virus software blocks the Program Update from being downloaded. If that is the case follow these instructions:

1. Click [<<HERE>>](#) to manually download the US update.
2. SAVE to your desktop. Double click on the file name: Update_10.23.3.exe
3. Click NEXT to start the loading process, then FINISH to complete the installation.
4. If a message comes up to install the SAP Crystal Reports Runtime Engine, follow prompts to install.
5. If you receive prompts that the ShipRiteNet 4.5 module needs to update, go ahead and click YES and continue until done. Click CLOSE when done. If prompted to Repair or Remove, select Repair.
6. Start the ShipRite Program from the normal icon. You may get a message that X number of Database fields were added. This is normal. You will be required to restart the program again.
7. At this point start up ShipRite on the workstations.

Once the ShipRite Main Menu screen pops up, you are updated.

Workstations

After the server is updated, start ShipRite on any additional workstation that is present.

The first time ShipRite is started up on a workstation, a popup message may appear to install the "SAP Crystal Reports Runtime Engine" on each workstation if not already installed. Follow prompts on screen to install.

Start ShipRite back up.

If the ShipRiteNet 4.5 module needs to be updated on the workstation, a popup message will appear ("Failed to Load ShipRiteNet 4.5 module"). Press YES on that pop-up dialog and follow prompts on the screen to install the current ShipRiteNet module.

If prompted to repair or remove ShipRiteNet4.5, select Repair.

Harmonized Codes

The European Union now requires detailed customs descriptions and the corresponding harmonized code for each item being sent. With this update, a harmonized code can be entered for each item in the customs entry form. The codes will be passed on to the carrier and will print on the commercial invoice.

Additionally, the customs form now has a button that will open an online harmonized code database website in your default web browser. This will allow you to look up the correct code at time of shipment.

U.S. Customs Form



International, Canada, Puerto Rico, Virgin Islands



Package Contents

Qty	Description (Max length 55 chars):	5	LBs	Value	Country of Origin	Harmonized Code
1	Shoes		1	\$ 50.00	United States	6405.20
1			0	\$ 0.00	United States	
1			0	\$ 0.00	United States	
1			0	\$ 0.00	United States	
1			0	\$ 0.00	United States	

Distribute weight evenly between the items: **1lb** **\$50.00**

Type of Contents

Commercial Sample Gift Documents Other Returned Goods

Third Party Insurance Toggle

Users that do not insure shipments with the carriers and use a third party insurance company, such as Shippersurance, now have the option to toggle between carrier insurance and third party insurance at time of shipment.



If you have Security setup in your software, then the permission to use the insurance toggle button has to be set for each clerk.

Go to Actions > Table Management > User Setup.

Select each clerk that needs to have this capability, select the option for “Third Party Insurance”, and click the arrows button to the right to move that permission to the ON side. Press Save each time.



Fixes Included in version 23.3

Type	Module	Description
	Build 1	
New	CustomsForm	Added Harmonized Code entry column.
New	CustomsForm	Added HS Code Lookup button to open GlobalPost harmonized code lookup website.
New	DHLWeb	Updated DHL XML Services ship request to use harmonized code from Customs Form.
New	EndiciaWeb	Updated Endicia Label Server ship request to use harmonized code from Customs Form.
New	FedExWeb	Updated FedEx Web Services ship request to use harmonized code from Customs Form.
New	UPSWeb	Updated UPS Web Services ship request to use harmonized code from Customs Form.
New	Net45.ShipRiteReports	Commercial Invoice: Added Harmonized Code column to customs items list.
New	ShipMaster	Added 'Toggle 3rd INS' button to right side panel to enable/disable 3rd party insurance in shipping screen.
New	UserSetup	Added '3rd Party Insurance' user permission to enable/disable ShipMaster 'Toggle 3rd INS' button processing.
Fix	Net45.EndiciaWeb	Updated Endicia Label Server ship request to include harmonized code in customs HSTariffNumber field.
Fix	Net45.FedExWeb	Updated FedEx Web Services ship request to include harmonized code in customs HarmonizedCode field.
Fix	FedExWeb	Updated FedEx Web Services ship request to fix issue where documents with customs value 0 returns error.
Fix	UPSWeb	Updated UPS Web Services ship request to fix issue where documents with customs value 0 returns error.
Fix	MailBox	Updated mailbox load procedure to display rates based on mailbox residential status instead of renter contact.
Fix	SetupProgram	Removed obsolete 'SETUP - Next Tracking#' option from UPS Carrier Setup.
Fix	MST	Removed obsolete 'Letter Express 8 oz.' option from Service Options listing.
Fix	FedEx	Updated FedEx dim weight divisor to 139 instead of 166 for packages to PR when FASC enabled.