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ShipRite Update v.10.26.2

This is a Critical Update that must be installed by 12/22/2025.

Overview

- Time to Download: 25-40 seconds.
- Time to apply update: 15-25 minutes.
- It is recommended you download this at the end of day, and not as you arrive for work, unless you get to the center at least 1 hour ahead of time.
- When first opening ShipRite, the top header should read **v.10.26.2 – Build 1**. If it does not, please re-download the update.
- New 2026 Rate changes for UPS, DHL, and FedEx

UPS Note: UPS 2026 rates were previously released in v10.26.1. Version v10.26.2 includes those same UPS rates along with the new DHL and FedEx rate updates.

If you have already completed the UPS update instructions and verified your rates, you may skip the UPS steps in this update and only follow the DHL and FedEx instructions when they are due.

The program will automatically download and apply the new 2026 rates on their specific due dates. As such, the update can be downloaded any time before the rate change takes effect.

Once the update is loaded, ShipRite will automatically download and apply the new 2026 rates on the following dates:

UPS – 12/22/2025

DHL – 1/1/2026

FedEx – 1/5/2026

On the above dates open these instructions and go to the “Applying the 2026 rates” section. Follow the instructions for the specific carrier that is due.

*Technical Support will be available Saturday 10am – 3pm EST.
Monday – Friday 8am-8pm EST.*

Installation

1. Backup your ShipRite database. You should be backing up DAILY. If you are not, please go to www.shipritesoftware.com/FAQS, download the “Backup ShipRite” instructions, and then apply the backup procedure.
2. The Update has to be done on the server computer with ShipRite closed on all other workstations.
3. On the server, from the main ShipRite screen, click on the EOD button. In the top right corner, click on the Program Updates button.



If Program Update button does NOT work, go to the next page of this document to manually download the update!

4. A ShipRite Updates status screen will display with information that the update is being downloaded. Depending on your internet speed, this can take a few minutes to complete. When done, a message will display informing you that the Update downloaded successfully. Close the screen and close out of ShipRite completely.



5. After closing ShipRite, open it right back up from the desktop shortcut. During the initial startup, a message will appear stating the Program Update has been located. Click YES to install the update.
6. If an updated version of the ShipRiteNet 4.5 module needs to be installed, a prompt will come up to install it. Follow the prompts to install it as well.
7. After the installation is completed, start ShipRite back up from your normal icon. The first time ShipRite is started up, the software will go through a loading procedure. This is normal.

The update is now completed.

If Program Update button fails to download the update:

It's possible that a firewall or anti-virus software blocks the Program Update from being downloaded. If that is the case follow these instructions:

1. Click [**<<HERE>>**](#) to manually download the update.
2. SAVE to your desktop. Double click on the file name: Update_10.26.2.exe
3. Click NEXT to start the loading process, then FINISH to complete the installation.
4. If a message comes up to install the SAP Crystal Reports Runtime Engine, follow prompts to install.
5. If you receive prompts that the ShipRiteNet 4.5 module needs to update, go ahead and click YES and continue until done. Click CLOSE when done. If prompted to Repair or Remove, select Repair.
6. Start the ShipRite Program from the normal icon. You may get a message that X number of Database fields were added. This is normal. You will be required to restart the program again.
7. At this point start up ShipRite on the workstations.

Once the ShipRite Main Menu screen pops up, you are updated.

Workstations

After the server is updated, start ShipRite on any additional workstation that is present.

The first time ShipRite is started up on a workstation, a popup message may appear to install the "SAP Crystal Reports Runtime Engine" on each workstation if not already installed. Follow prompts on screen to install.

Start ShipRite back up.

If the ShipRiteNet 4.5 module needs to be updated on the workstation, a popup message will appear ("Failed to Load ShipRiteNet 4.5 module"). Press YES on that pop-up dialog and follow prompts on the screen to install the current ShipRiteNet module.

If prompted to repair or remove ShipRiteNet4.5, select Repair.

Applying the 2026 rates

For each carrier below check the rate charts and update the accessorial pricing on the respective due date.

If the rate charts do not match, please verify that you are running version 26.2 first.

The version number will be displayed on the top bar of the blue splash screen when the software is first opened.

If you are on version 26.2 and the rates still do not match, please open a support ticket.

UPS – 12/22/2025

UPS Rates will change automatically on December 22nd. When ShipRite is started up for the first time on or after that date, a message will display that the UPS rates have been loaded.

At that time, please verify that the correct UPS rates have been loaded. Go to Actions > Table Management > Service Tables. Spot check the following tables to ensure that the correct UPS rates are loaded.

COM-GND (UPS Ground)

LBS	ZONE2	ZONE3	ZONE4	ZONE5	ZONE6	ZONE7	ZONE1
-1	1.00	2.00	2.00	3.00	3.00	4.00	5.
1	11.99	12.38	13.51	14.10	14.60	14.83	15.
2	12.85	14.15	15.46	15.79	16.49	17.18	17.
3	13.38	14.91	16.08	16.93	17.65	18.28	19.
4	13.76	15.00	16.80	17.89	18.39	19.63	20.
5	14.19	15.71	17.15	18.65	19.45	20.54	21.
6	14.24	15.72	17.40	18.74	19.46	20.55	21.
7	15.04	15.98	17.86	19.26	19.72	21.00	22.
8	15.47	16.57	18.38	19.80	20.51	21.91	23.
9	15.69	16.81	18.39	19.98	20.95	22.75	24.
10	15.91	16.98	18.75	20.46	21.19	23.83	26.
11	16.95	17.53	19.17	20.95	21.98	25.92	28.
12	17.11	18.28	19.36	21.13	22.75	27.16	29.
13	17.18	18.34	19.45	21.38	23.46	28.70	31.
14	17.95	18.86	19.79	22.07	24.83	30.87	33.
15	17.96	19.11	20.07	22.68	26.20	31.60	35.
16	18.42	19.81	20.43	23.25	27.26	33.50	36.
17	18.55	20.22	20.66	23.90	28.19	34.95	37.
18	18.75	20.53	20.87	25.04	29.66	36.28	39.
19	19.19	21.46	21.87	26.14	30.42	36.98	41.
20	19.30	21.47	21.88	26.07	31.47	36.35	42.

1DAY (UPS Next Day Air)

LBS	ZONE102	ZONE103	ZONE104	ZONE105	ZONE106	ZONE107	ZONE10
-1	1.00	1.00	1.00	1.00	1.00	1.00	1.
0	37.30	44.92	56.52	60.46	61.79	68.56	71.
1	45.06	67.38	86.64	95.84	101.09	112.57	115.
2	45.65	67.79	94.64	102.89	106.16	119.49	131.
3	49.79	75.18	104.81	117.60	126.69	139.05	143.
4	54.31	76.79	117.22	128.77	133.70	151.03	156.
5	54.75	77.23	119.67	129.93	134.93	152.96	156.
6	62.19	84.67	133.31	149.83	157.74	173.96	180.
7	63.01	89.08	139.27	157.93	164.22	181.57	193.
8	63.26	89.53	144.57	164.04	171.95	192.31	199.
9	63.55	90.17	150.50	164.67	172.73	193.39	199.
10	64.12	91.32	152.18	166.12	175.13	195.26	201.
11	75.67	108.02	186.45	211.77	223.04	233.69	237.
12	77.45	111.60	190.65	222.51	233.61	238.58	242.
13	77.75	112.70	194.38	229.74	234.61	259.76	264.
14	79.31	114.09	202.89	230.25	234.91	262.32	266.
15	79.62	114.76	205.83	231.70	236.39	263.67	268.
16	84.74	128.48	220.93	258.96	265.76	290.35	295.
17	89.46	129.86	233.27	262.73	268.82	293.03	298.
18	90.18	130.59	234.67	263.02	269.14	293.31	298.
19	90.75	130.94	234.00	263.00	269.00	293.50	298.

Authorized Shipping Outlet (ASO)

ASO accounts have different rules and pricing than regular UPS accounts. Please verify that your settings in ShipRite are correct:

- Go to Setup > General Setup Options > Carrier Setup > UPS > Authorized Shipping Outlet (ASO).

Make sure that the “Check if Applied” box is checked or not, depending if your store is an ASO or not.

Update UPS Accessorial Revenue pricing

The accessorial charges are NOT automatically updated and have to be updated manually by the user.

Please Note: There are some differences in costs depending if your location is an UPS Authorized Shipping Outlet (ASO) or not. Please read the cost from the applicable column.

Go to Actions > Table Management > Master Shipping Table > UPS

Select the **1DAY** Service and go to the “Accessorial Revenue” tab. Select each one of the line items. Update the cost, enter your selling price, and **click the “Global Update” button** each time in the top left. This will apply the selected pricing to all UPS services.

ACCESSORIAL FEE	Non-ASO	ASO	Sell
Residential Surcharge	\$ 7.00	\$ 7.00	
COD	\$ 22.50	\$ 22.50	
Indirect Signature	\$ 2.00	\$ 2.00	
Delivery Confirmation w Sig	\$ 7.70	\$ 7.70	
Adult Signature Required	\$ 9.35	\$ 9.35	
Additional Handling – Zone 2	\$ 30.00	\$ 30.00	
Additional Handling – Zone 3-4	\$ 33.25	\$ 33.25	
Additional Handling – Zone 5+	\$ 38.50	\$ 38.50	
Additional Handling – Zone 7+	\$ 40.50	\$ 40.50	
Large Package Fee – Zone 2	\$ 219.50	\$ 219.50	
Large Package Fee – Zone 3-4	\$ 239.50	\$ 239.50	
Large Package Fee – Zone 5+	\$ 273.00	\$ 273.00	
Large Package Fee – Zone 7+	\$ 286.00	\$ 286.00	
Saturday Delivery	\$ 16.00	\$ 16.00	
Saturday Pickup	\$ 16.00	\$ -	
DAS Surcharge - RES	\$ 6.55	\$ 6.55	
DAS Ext Surcharge RES	\$ 8.85	\$ 8.85	
DAS Surcharge - COM	\$ 4.50	\$ 4.50	
DAS Ext Surcharge COM	\$ 5.70	\$ 5.70	
RAS Surcharge – AK	\$ 46.25	\$ 46.25	
RAS Surcharge – HI	\$ 16.50	\$ 16.50	
RAS Surcharge – US48	\$ 16.50	\$ 16.50	
Declared Value: Min Cost/Sell	\$ 5.10	\$ 5.10	
Declared Value: Each Add \$100	\$ 1.70	\$ 1.70	

Next, update the Accessorial Pricing specific to international services. Select **WWXPED** service, go to Accessorial Revenue tab, and update the following surcharges. Click the “**Update Now**” button to apply the pricing. Now go through the remaining international services (WWXPRES, WWXSVR, CAN-XSVR, CAN-XPRES, CAN-XPED, CAN-STD) and update each one individually.

ACCESSORIAL FEE - INTL	Cost (non-ASO)	Cost (ASO)	SELL
Remote Area Surcharge (RAS)	\$ 60.00	\$ 60.00	
Extended Area Surcharge (EAS)	\$ 60.00	\$ 60.00	
Additional Handling	\$ 36.35	\$ 36.35	
Large Package Fee	\$ 235.00	\$ 235.00	

Next, we need to update the UPS Ground specific pricing. Select **COM-GND** in the service selection and go to Accessorial Revenue. Update the following pricing, **click the “Update Now” button** to save the change only for UPS Ground. Do **NOT** click the “Global Update” button at this time.

ACCESSORIAL FEE – UPS Ground	Cost (non-ASO)	Cost (ASO)	SELL
Residential Surcharge	\$ 6.50	\$ -	
DAS Surcharge - RES	\$ 6.55	\$ -	
DAS Ext Surcharge RES	\$ 8.85	\$ 7.90	
DAS Surcharge - COM	\$ 4.50	\$ -	
DAS Ext Surcharge COM	\$ 5.70	\$ 3.45	

DHL - 1/1/2026

DHL Rates will change automatically on January 1st, 2026. When ShipRite is started up for the first time on or after that date, a message will display that the DHL rates have been loaded.

At that time, please verify that the correct DHL rates have been loaded. Go to Actions > Table Management > Service Tables. Spot check the following tables to ensure that the correct DHL rates are loaded.

DHL-INT (DHL Retail Rates)

LBS	ZONEA	ZONEB	ZONEC	ZONED	ZONEE	ZONEF	ZONEG
-1	2.00	2.00	2.00	2.00	3.00	3.00	3.
1	117.50	119.46	148.69	175.68	250.87	141.54	149.
2	131.15	135.29	174.47	206.13	289.88	165.98	173.
3	144.57	159.04	201.54	228.20	329.54	193.18	195.
4	158.75	173.60	230.58	251.69	374.90	220.72	213.
5	170.53	193.03	262.54	267.75	415.00	263.04	250.
6	174.00	211.59	272.72	287.33	443.67	277.31	274.
7	179.46	230.11	287.94	312.94	472.19	291.30	293.
8	187.96	248.66	302.94	332.18	495.75	305.27	312.
9	194.83	260.81	309.30	351.41	519.45	307.52	329.
10	202.20	264.71	314.38	357.10	534.10	317.98	341.
11	212.13	275.90	329.99	377.11	573.69	333.52	365.
12	222.06	287.09	345.60	397.12	613.28	349.06	388.
13	231.99	298.28	361.21	417.13	652.87	364.60	411.
14	241.92	309.47	376.82	437.14	692.46	380.14	435.
15	251.85	320.66	392.43	457.15	732.05	395.68	458.
16	261.78	331.85	408.04	477.16	771.64	411.22	481.
17	271.71	343.04	423.65	497.17	811.23	426.76	504.
18	281.64	354.23	439.26	517.18	850.82	442.30	528.
19	291.57	365.42	454.87	537.19	890.41	457.84	551.
20	301.50	376.61	470.40	557.20	930.00	477.20	574.

Update Accessorial Revenue pricing

The accessorial charges are NOT automatically updated and have to be updated manually by the user. Go to Actions > Table Management > Master Shipping Table > DHL > DHL-INT

Select each one of the line items, update the cost and selling price, and **each time click the "Global Update" button** in the top left. This will apply the selected pricing to all DHL services.

ACCESSORIAL FEE	Cost	SELL
Residential Surcharge	\$ 6.95	
Saturday Delivery	\$ 46.00	
Shipment Value Protection		
Minimum Cost Up To	\$ 700.00	-
Min Charge	\$ 11.55	
Each Additional \$100	\$ 1.65	
Over Sized Piece	\$ 30.00	
Over Weight Piece	\$ 100.00	
Elevated Risk Surcharge	\$ 30.00	
Restricted Destination Surcharge	\$ 30.00	
Exporter Validation Surcharge	\$ 30.00	

FedEx – 1/5/2026

FedEx Rates will change automatically on January 5th, 2026. When ShipRite is started up for the first time on or after that date, a message will display that the FedEx rates have been loaded.

At that time, please verify that the correct FedEx rates have been loaded. Go to Actions > Table Management > Service Tables. Spot check the following tables to ensure that the correct FedEx rates are loaded.

FEDEX-GND (FedEx Ground)

LBS	ZONE2	ZONE3	ZONE4	ZONE5	ZONE6	ZONE7	ZONE1
-1	1.00	2.00	2.00	3.00	3.00	4.00	5.
1	11.99	12.21	13.26	14.00	14.47	14.75	15.
2	12.78	14.09	15.33	15.66	16.34	17.08	17.
3	13.30	14.84	15.99	16.81	17.49	18.21	19.
4	13.69	14.93	16.65	17.73	18.22	19.56	20.
5	14.06	15.62	17.06	18.53	19.26	20.47	21.
6	14.17	15.67	17.23	18.60	19.29	20.48	21.
7	14.97	16.03	17.68	19.19	19.63	21.03	22.
8	15.40	16.61	18.29	19.74	20.42	21.88	23.
9	15.64	16.84	18.38	19.91	20.86	22.79	24.
10	15.85	17.02	18.56	20.46	21.10	23.87	26.
11	16.92	17.60	19.35	20.99	22.27	26.31	28.
12	17.20	18.35	19.54	21.29	23.05	27.37	29.
13	17.21	18.43	19.77	21.69	23.76	29.04	31.
14	17.92	18.93	19.97	22.23	25.16	31.11	34.
15	17.93	19.35	20.25	23.01	26.54	32.08	35.
16	18.39	19.91	20.62	23.41	27.39	33.78	37.
17	18.52	20.32	20.84	24.07	28.56	35.51	37.
18	18.71	20.59	21.07	25.23	30.05	36.57	40.
19	19.22	21.59	22.21	26.42	30.94	37.68	42.
20	19.26	21.77	22.22	27.47	31.80	38.87	42.

FEDEX-PRI (FedEx Priority Overnight)

LBS	ZONE2	ZONE3	ZONE4	ZONE5	ZONE6	ZONE7	ZONE1
-1	1.00	1.00	1.00	1.00	1.00	1.00	1.
0	37.27	44.55	56.14	60.09	61.30	67.85	70.
1	45.22	67.03	85.63	94.68	99.68	110.55	113.
2	45.82	67.44	93.50	101.66	104.69	117.88	129.
3	49.99	74.79	103.55	116.19	124.94	137.19	142.
4	54.54	76.36	115.82	127.23	131.86	149.00	154.
5	55.00	77.54	120.37	128.37	133.09	151.06	155.
6	63.04	86.74	133.00	150.14	157.05	173.27	180.
7	63.86	91.26	138.94	157.53	163.51	180.85	193.
8	64.14	91.72	144.98	163.65	171.21	191.53	199.
9	64.42	92.35	150.14	164.27	171.99	192.61	199.
10	65.00	93.56	151.83	166.56	174.38	194.47	201.
11	76.36	108.13	185.22	212.36	221.76	231.67	236.
12	78.16	113.81	189.38	222.41	231.15	236.54	241.
13	78.45	114.93	193.63	227.34	232.10	257.53	262.
14	80.05	116.31	202.12	227.84	232.41	259.64	264.
15	80.34	117.02	205.64	229.28	233.87	260.98	266.
16	85.56	128.61	220.11	257.87	263.04	287.38	293.
17	90.48	129.99	232.39	260.74	265.97	290.03	295.
18	91.20	130.70	233.80	261.05	266.29	290.30	296.
19	91.70	129.00	224.07	261.20	266.53	290.53	296.

FedEx Authorized Ship Center (FASC)

FASC accounts have different rules and pricing than regular FedEx accounts. Please verify that your settings in ShipRite are correct.

Go to Setup > General Setup Options > Carrier Setup > FedEx > FedEx Authorized Ship Center (FASC). Make sure that the “Check if Applied” box is checked or not, depending if your store is a FASC or not.

Update Accessorial Revenue pricing

The accessorial charges are NOT automatically updated and have to be updated manually by the user.

Please Note: There are some differences in costs depending if your location is a FedEx Authorized Ship Center (FASC) or not. Please read the cost from the applicable column.

Go to Actions > Table Management > Master Shipping Table > FedEx

Select the **FEDEX-1ST** Service and go to the “Accessorial Revenue” tab. Select each one of the line items, update the cost and selling price, and **each time click the “Global Update” button** in the top left. This will apply the selected pricing to all FedEx services.

ACCESSORIAL FEE	Non-FASC	FASC	Sell
Residential Surcharge	\$ 6.95	\$ 3.48	
COD			
Indirect Signature	\$ 7.60	\$ 7.60	
Direct Signature	\$ 7.60	\$ 7.60	
Adult Signature	\$ 10.00	\$ 10.00	
Additional Handling – Zone 2	\$ 29.50	\$ -	
Additional Handling – Zone 3-4	\$ 32.75	\$ -	
Additional Handling – Zone 5-6	\$ 38.50	\$ -	
Additional Handling – Zone 7+	\$ 40.75	\$ -	
Large Package Fee – Zone 2	\$ 255.00	\$ 255.00	
Large Package Fee – Zone 3-4	\$ 275.00	\$ 275.00	
Large Package Fee – Zone 5-6	\$ 320.00	\$ 320.00	
Large Package Fee – Zone 7+	\$ 330.00	\$ 330.00	
Saturday Delivery	\$ 16.00	\$ 16.00	
Saturday Pickup	\$ 16.00	\$ -	
DAS Surcharge - RES	\$ 6.60	\$ 4.54	
DAS Ext Surcharge RES	\$ 8.80	\$ 8.01	
DAS Surcharge - COM	\$ 4.45	\$ 2.64	
DAS Ext Surcharge COM	\$ 5.55	\$ 3.29	
DAS Surcharge – AK	\$ 46.00	\$ 46.00	
DAS Surcharge – HI	\$ 16.25	\$ 16.25	
DAS Surcharge – US Remote	\$ 16.75	\$ 16.75	
Declared Value: Min Cost/Sell	\$ 4.95	\$ 4.95	
Declared Value: Each Add \$100	\$ 1.65	\$ 1.65	
DRY ICE	\$ 8.50	\$ 8.50	

Next, update the Accessorial Pricing specific to international services. Select **FEDEX-INTP** service, go to Accessorial Revenue tab, and update the following surcharges. **Click the “Update Now” button to apply the selected pricing.** Now go through the remaining international services (FEDEX-INTE, FEDEX-INT-1ST, FEDEX-CAN) and update each one individually.

ACCESSORIAL FEE - INTL	Cost (Non-FASC)	Cost (FASC)	SELL
Additional Handling	\$ 29.50	\$ 29.50	
Intl Out-of-Del-Area Surcharge - RES	\$ 49.00	\$ 49.00	
Intl Out-of-Del-Area Surcharge - COM	\$ 49.00	\$ 49.00	
Large Package Fee	\$ 208.00	\$ 208.00	
For FASC's only Residential Surcharge		\$ 6.95	

Next, update the FedEx Ground specific pricing. Select **FEDEX-GND** in the service selection and go to Accessorial Revenue. Update the following pricing, **click the “Update Now” button** to save the change only for FedEx Ground. Do **NOT** click the “Global Update” button at this time.

ACCESSORIAL FEE - Ground	Cost (Non-FASC)	Cost (FASC)	SELL
Residential Surcharge	\$ 6.45	\$ -	
Residential Surcharge – Home Delivery	\$ 6.45	\$ -	
DAS Surcharge - RES	\$ 6.60	\$ -	
DAS Surcharge – Home Del	\$ 6.60	\$ -	
DAS Ext Surcharge RES	\$ 8.80	\$ -	
DAS Ext Surcharge – Home Del	\$ 8.80	\$ -	
DAS Surcharge - COM	\$ 4.45	\$ -	
DAS Ext Surcharge COM	\$ 5.55	\$ -	
DAS Surcharge – Intra HI	\$ 1.10	\$ 1.10	
Home Delivery Date Certain	\$ 4.95	\$ 4.95	
Home Delivery Evening	\$ 11.25	\$ 11.25	
Home Delivery Appointment	\$ 25.50	\$ 25.50	

For FASC's only

You are not exempt from the Additional Handling charges for Ground shipments.

Accessorial Fee - GROUND	FASC	Sell
Additional Handling – Zone 2	\$ 29.50	
Additional Handling – Zone 3-4	\$ 32.75	
Additional Handling – Zone 5-6	\$ 38.50	
Additional Handling – Zone 7+	\$ 40.75	

Fixes Included in version 26.2

- New: [UPS] Update UPS rates effective 12/22/2025 (SRPRO-1423).
- New: [UPS] Update UPS Additional Handling surcharge increase if domestic package based on weight effective 12/22/2025 (SRPRO-1428).
- New: [UPS] Update UPS Large Package surcharge increase if residential package effective 12/22/2025 (SRPRO-1429).
- New: [UPS] Update UPS ASO Special Incentive for Intl services WW Saver and Expedited from \$10 to \$15 (SRPRO-1419).
- New: [DHL] Update DHL rates effective 01/01/2026 (SRPRO-1430).
- New: [FedEx] Update FedEx rates effective 01/05/2026 (SRPRO-1431).
- New: [FedEx] Update FedEx Additional Handling surcharge increase if package based on weight effective 01/05/2026 (SRPRO-1432).
- New: [FedEx] Update FedEx Oversize Package surcharge increase if Ground Home Delivery package effective 01/05/2026 (SRPRO-1433).
- New: [SpeeDee] Update Spee-Dee rates effective 01/05/2026 (SRPRO-1436).